



Republic of the Philippines  
**BUTUAN CITY WATER DISTRICT**  
Gov. Jose A. Rosales Avenue, Butuan City

Document Code		
FM-OBOD-DRBCM-04		
Rev. No.	Effective Date	# pages
2	01-03-22	1

### MANAGEMENT RECOMMENDATION

Origin: ASD/PRSD Recom. No: 20-2023 Date: December 11, 2023	FROM THE: <b>GENERAL MANAGER</b>	FOR CONSIDERATION BY THE: <b>COMMITTEE ON FINANCE AND INTERNAL CONTROL</b>	DATE: <b>December 7, 2023</b>	Page No. Page 1 of 1
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**SUBJECT:** Approval of Supplemental Annual Procurement Plan (APP) no. 02-2023 CY 2023 with the approved 2023 Re-aligned Budget in the amount of One Hundred Twenty Five Thousand Pesos (P125,000.00) for Maintenance of Operating and Other Expenses (MOOE) for the procurement of Assorted Goods

#### ACTION DESIRED :

For the deliberation of the Committee on Finance and Internal Control and endorsement to the Board of Directors for approval of the **Supplemental Annual Procurement Plan (APP) no. 02-2023 CY 2023 with the approved 2023 Re-aligned Budget in the amount of One Hundred Twenty Five Thousand Pesos (P125,000.00) for Maintenance of Operating and Other Expenses (MOOE) for the procurement of Assorted Goods.**

#### BACKGROUND/JUSTIFICATION:

Consistent with the government fiscal discipline, as outlined in Section 7.2, Rule II of the 2016 revised IRR of R.A. 9184, an agency must have an APP which is indicative of judicious and meticulous procurement planning which is crucial to the efficient discharge of governmental functions for the day-to-day operations or is in pursuit of the principal mandate of the procuring entity concerned consistent with its duly approved yearly budget.

The APP is the master procurement plan of an agency, it is the result of the consolidation of all the Procurement Project Management Plans (PPMPs) which show-cased the respective Programs, Activities, and Projects (PAPs) of all departments/units of Butuan City Water District (BCWD), including information on method of procurement, timelines and budget allotted for every PAPs.

Section 10, Rule IV of the 2016 revised IRR of R.A. 9184 states, "All procurement shall be done through competitive bidding, except as provided in Rule XVI, which enumerated the Alternative Methods of Procurement to be resorted to only in highly exceptional cases provided for in this Rule.

The summary of the 2023 Approved Realigned Budget per Board Resolution No. 066- 23 dated November 6, 2023, is presented below:

Cost Center	MOOE	TOTAL
MSD	125,000.00	125,000.00
<b>TOTAL</b>	<b>125,000.00</b>	<b>125,000.00</b>

In view hereof, the management recommends approval of the Supplemental Annual Procurement Plan (APP) no. 02-2023 CY 2023 with the approved 2023 Re-aligned Budget in the amount of P125,000 for MOOE in keeping with Section 7.2, Rule II of the updated 2016 revised IRR of R.A. 9184.

*" Replicating Nature 's Way "*



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**SUBJECT:** Approval of Supplemental Annual Procurement Plan (APP) no. 02-2023 CY 2023 with the approved 2023 Re-aligned Budget in the amount of One Hundred Twenty Five Thousand Pesos (P125,000.00) for Maintenance of Operating and Other Expenses (MOOE) for the procurement of Assorted Goods

**ATTACHMENT/S:**

- Consolidated Supplemental APP
- PPMP

Submitted by: **JOSEPHY. TANTOY**  
Head, BAC Secretariat

Recommending Approval: **ENGR. JOHN MICHAEL Y. BENITO**  
General Manager

Committee Action:	
<b>APPROVED/ DISAPPROVED</b>	
Date Considered: _____, 2023	

*" Replicating Nature 's Way "*

**SUPPLEMENTAL ANNUAL PROCUREMENT PLAN NO. 02-2023**

**CONSOLIDATED MOOE**

Item no.	Priority no.	Acct. Code	Acct. Description	Procurement Program / Project	F/MO/End-User	Mode of Procurement	Schedule for Each Procurement Activity			Estimated Budget Php		Remarks (Brief Description of Program/Project)
							Advs/Post of Bids/EI	SubOpening of Bids	Notice of Award	Contract Signing	TOTAL	
<b>CONSOLIDATED MOOE</b>												
1	1	5-02-99-180E	MAJOR EVENTS AND CONVENTIONS	Purchase of Assorted Goods		Shopping			December 2023		125,000.00	Christmas Give Aways for Employees
<b>TOTAL MOOE</b>												

Note: The Project Procurement Management Plan (PMP) containing the details of the procurement project is attached for references.

Submitted by Bids and Awards Committee :

*Ramil S. Barquin*  
**RAMIL S. BARQUIN**  
 Chairperson, BCWD-BAC

*Grace C. España*  
**GRACE C. ESPAÑA**  
 Vice-Chair

*Engr. Al Patrick Diela Calzada*  
**ENGR. AL PATRICK DEILA CALZADA**  
 BAC Member

*Grace C. España*  
**GRACE C. ESPAÑA**  
 Corporate Budget Specialist

Recommending Approval:

*Engr. John Michael Y. Bienito*  
**ENGR. JOHN MICHAEL Y. BIENITO**  
 General Manager

Approved by:


**DIR. DENNIS M. EACALA**  
 Chairperson, Board of Directors

**BUTUAN CITY WATER DISTRICT**  
 Gov. Jose A. Rosales Avenue, Butuan City  
**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) 2023- REALIGNMENT**

Management Services Department

CODE	GENERAL DESCRIPTION	MODE OF PROCUREMENT	QTY	UNIT	UNIT COST	ESTIMATED BUDGET	4th Quarter								
							October		November		December				
							QTY	Amount	QTY	Amount	QTY	Amount			
<b>5-02-99-180E</b>	<b>MAJOR EVENTS AND CONVENTIONS</b>														
	*Christmas Party														
	- Christmas Give Aways for Employees														
	Condensed Milk, 374g	Shopping	250	can	45.00	11,250.00								250	11,250.00
	Cremsada, 370ml	Shopping	250	can	90.00	22,500.00								250	22,500.00
	Fruit Cocktail, 836g	Shopping	250	can	90.00	22,500.00								250	22,500.00
	Cheese, 160g	Shopping	250	box	55.00	13,750.00								250	13,750.00
	Spaghetti pasta with sauce, 400g-500g	Shopping	250	pack	50.00	12,500.00								250	12,500.00
	Spaghetti sauce, 1kg	Shopping	250	pack	80.00	20,000.00								250	20,000.00
	Corned Beef, 150g/can	Shopping	500	can	35.00	17,500.00								500	17,500.00
	Eco Bag (For Packaging)	Shopping	250	bag	20.00	5,000.00								250	5,000.00
	<b>TOTAL</b>					<b>125,000.00</b>									<b>125,000.00</b>
	<b>GRAND TOTAL</b>					<b>125,000.00</b>									<b>125,000.00</b>

Note: General Description for each item / Project (Column 2) being proposed shall be supported by the detailed and complete specifications of the items in separate sheet/s as prepared by the End-User/s.

Prepared by:   
**MARY JEAN C. LADARAN**  
 Internal Control Assistant B

Recommended by:   
**RAMIL S. BARQUIN**  
 OIC, Management Services Department

Reviewed by:   
**GRACY C. ESPAÑA**  
 Corporate Budget Specialist B

Approved by:   
**ENGR. JOHN MICHAEL Y. BENITO**  
 General Manager A

District  
 Procurement Committee

**RESOLUTION**

Date 12.7.23 Time 2:30

Signature  \_\_\_\_\_  
 BCWD - BAC SECRETARIAT